



Office of the City Clerk BOARDS, COMMITTEES & COMMISSIONS

BOND PROJECT OVERSIGHT COMMITTEE (BPOC) **(1994 Bond-Special Election)**

CREATED BY:

Mayor and Council Action, 5/9/94 and 6/20/94 Study Session.

MEMBERS:

To ensure that the 11 member Committee reflects a wide representation of community organizations and ethnic and gender balance, appointments are made as follows: each member of the Mayor and Council submits several names of potential members to the City Manager for consideration, and the Manager appoints at least 7 members to the Committee from the names proposed by the Mayor and Council Members. The City Manager makes remaining appointments to the 11 member Committee to further the balance of membership on the Committee.

Because of the duration of the work of this Committee, there may be some attrition of members before the Committee's work is concluded. In such case, replacement members would be sought using the same process used for the original appointments, i.e., the Mayor and Council would be asked to suggest names of replacement members.

QUORUM:

6 members.

QUALIFICATIONS:

- (1) Be City Residents (not simply work in the City) and represent all Wards.
- (2) Reflect a wide array of occupations.
- (3) Reflect a wide representation of community organizations and ethnic and gender balance.
- (4) Be permitted to serve on other City committees.

- (5) Be willing to meet quarterly, and more often if desired by the Committee, over a five year period to track the completion of the bond projects.

TERMS OF OFFICE:

The committee will serve at the will of the City Manager and take approximately 5 years to track the completion of the bond projects.

FUNCTIONS:

- (1) Monitor and maintain oversight over the implementation of specific projects which are part of the bond program.
- (2) Members may attend the Project Management and Tracking System (PMATS) meetings to hear the most up-to-date project information directly from each project manager.
- (3) Provide six month reports to Mayor and Council. The six month reporting cycle will cover project activity ending December 31 and June 30, to coincide with the fiscal year.

OPEN PUBLIC MEETING LAW REQUIREMENTS:

This is a City Manager's Committee and does not fall under the definition of a public body as defined by the open public meeting law.

SUPPORTING DEPARTMENT:

Budget and Research - 791-4551